Marlatt Consulting - Crystal Report Request Form

Client: _____

Requested by: _____

Report Title: _____

Objective: _____

Audience/Users: End User / Management / Customers / _____

Frequency: Daily / Weekly / Monthly / Quarterly / Yearly / As Needed / _____

Report Header: _____
(Top of report only) _____

Page Header: _____
(Top of every page) _____

Data Fields: _____
(or Formulas) _____
_____

Group by: _____
_____

Sort by: _____
_____

Select by: _____
_____

Totals: _____
_____

Report Footer: _____
(End of report only) _____

Page Footer: _____
(End of every page) _____

Add'l Field Options: Page # of # / Page # / Print Date / Report Name and Path / Std Text /

Misc. Notes: _____
_____
_____

85 Cresta Verde Drive - Rolling Hills Estates, CA 90274 -- Ph: (310) 541-7788 Fx: (310) 541-6992
kathym@crashcourseware.com -- kellys@crashcourseware.com

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